

**The Kentucky Board of Licensure for  
Marriage and Family Therapists**  
**April 26, 2012**  
**Minutes**

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on March 22, 2012.

**Board Members Present:**

Dr. Tom Robbins  
Mr. Tony Watkins  
Ms. Stephanie Head  
Ms. Carolyn Miller-Cooper  
Ms. Sandy Miller, Chair

**Occupations and Professions:**

Marcia Egbert, Board Administrator  
Courtney Bourne, Executive Director  
Susan Ellis, Operations Section Supervisor

**Office of the Attorney General:**

Angela Evans

**Board Member Absent:**

Dr. Richard Hamon  
Ms. Jane Prouty

**Guest:**

Dave Clapper, KMFT Representative

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**Call to Order:** Chair Sandra Miller called the meeting to order at 9:50 a.m. Dave Clapper, representative from KAMFT was introduced to the Board.

**Minutes:** The Board reviewed minutes from March 22, 2012. Tony Watkins made a motion to accept the minutes with corrections. Carolyn Miller-Cooper seconded the motion. The motion passed.

**Report from O & P:** Executive Director Courtney Bourne attended the meeting to memorialize the FY 2013-14 MOA between the Board of Marriage and Family Therapy and the Office of Occupations and Professions. Ms. Bourne explained that as a result of the audit, a new formula based on annual receipts, administrative costs of the Board Administrator and two fiscal staff that handled payments and general operating cost has been created to establish the fees for the MOA. Using the new formula resulted in the fee of \$58,800 for the Board of Marriage and Family Therapy for FY 2013. Board Member Stephanie Head asked what the fee was for the previous year. Ms. Bourne stated that the fee for FY 2012 was \$24,425. Discussion followed and Board Member Tom Robbins asked to see the formula used and its comparison to the other boards within the Office of Occupations and Professions. Ms. Bourne said that they didn't have copies of the requested materials. Operations Section Supervisor Susan Ellis stated that the Occupations and Professions budget for FY 2013 is \$1,282,000 and that the Marriage and Family Therapy Board was responsible for 4.9% of the budget. Chair Sandy Miller told Ms. Bourne that the Board was there to protect the public and in order to make an informed vote; the Board respectfully requests a comparison in writing for the Board to review and tabled the signing of the FY 2013-14 MOA to the next meeting.

**Board Monthly Financial Report:**

The Board Monthly Financial Report for July 1, 2011 through March 31, 2012 was presented to the Board for review. Stephanie Head made a motion to accept the Financial Report. Tom Robbins seconded the motion. The motion passed.

## **Old Business**

The response to Don Pitts was reviewed and no further action was taken.

Tom Robbins reported that he did some research and the questions pertaining to the KY Law training given at the KAMFT conference has been resolved.

Forms and Regulations: Attorney Angela Evans stated that the forms are in effect as of the last Board meeting that was held on March 22, 2012. She also informed the Board that there will be a public meeting on May 23, 2012.

The Board reviewed and tabled the following items until the Work Session scheduled for May 23, 2012 from 5:00 to 9:00 p.m.

- Tony Watkins: Information on newsletter distribution/RFP's and procedure to get Auto Responders on our website
- Sandy Miller: Ethical Issues on Telehealth and training presented by NASW
- Tony Watkins: Reported that he has not been able to make contact with UK in regard to the KY Law and Supervision courses they are using. Will try to get with them before the Work Session.
- Richard Hamon will provide information on background checks.
- Tom Robbins will bring back a written proposal on changing the CEU requirements.

## **New Business**

The Board reviewed the program announcement for the Citizen Advocacy Center (CAC). No further action required.

Two applications were presented to the Board for review. After discussion the Board referred them to the Complaint Committee and instructed the Board Administrator to follow-up with letters to one Marriage and Family Therapy Associate and his supervisor and to another Marriage and Family Therapist who the Board felt were in violation of KRS Chapter 335 or 201 KAR Chapter 32.

Tony Watkins made a motion to go into closed session at 10:40 a.m. for the purpose of discussing proposed or pending litigation in accordance with KRS 61.801(1)(c)&(j). Tom Robbins seconded the motion. The motion carried.

Stephanie Head made a motion to come out of closed session at 11:00 a.m. in accordance with KRS 61.801(1)(c)&(j). Carolyn Miller-Cooper seconded the motion. The motion carried.

## **Complaints/Other Legal Matters**

Stephanie Head presented the following recommendations to the Board:

- a. 2009-05 – The licensee has voluntarily surrendered his license as “revoked”. There will be an “Agreed Order”.
- b. 2011-007 - Pending
- c. 2011-08 – Pending
- d. 2011-10 – Pending
- e. 2012-001 – Recommendation of dismissal
- f. 2012-002 – Pending

The Committee received an unsigned letter of concern of someone holding themselves out as a Marriage and Family Therapist – Tony Watkins will investigate and report back to the Committee at the next meeting.

Recommendation of Committee for the Board to file two complaints, one on a Marriage and Family Therapy Associate who was working without a license and another on his supervisor who continued to supervise said Associate.

Tom Robbins made a motion to accept the recommendations of the Complaint Committee to include the dismissal of Complaint 2012-001 and the acceptance of the voluntary surrender of license as “revoked” for Complaint #2009-05. Carolyn Miller-Cooper seconded the motion. The motion carried.

#### **Application Review:**

Tony Watkins made a motion to approve all applications, renewals, audits, and CEU Provider Applications reviewed prior to the meeting and ratification of licenses issued and renewed from 3/21/2012 through 4/25/2012. Carolyn Miller-Cooper seconded the motion. The motion carried.

#### **Status Report:**

Active Licensee's for MFT's – 500

Active Licensee's for MFTA's – 116

Total Active Licensee's – 616

#### **Associates:**

The following applications for Marriage and Family Therapist Associate were approved: *Lyle Edwards, Michelle Ann Finley*

The following Renewals for Marriage and Family Therapist Associates were approved: *Marisa Musto, Erin L. Peirce, Sharon Krause Perkins, Emily Phan, Lee Roussel, Jennifer Nicole Wheeler, Joe Williams*

The following Renewals for Marriage and Family Therapist Associates were approved with provisions: *Jannine Sayago-Gonzales*

The following Renewals for Marriage and Family Therapist Associates were denied: *Marvin Fortune*

#### **LMFT:**

The following application for licensed Marriage and Family Therapist were approved: *Mary R. Reed (4/5/12), Peggy A. Carter*

The following applications for licensed Marriage and Family Therapist were deferred: *Stacie A. Selfe*

The following applications for licensed Marriage and Family Therapist were reinstated: *Tracy Karam, David Steere*

The following Renewal Audits for Marriage and Family Therapist were approved: *Ilene M. Bush, Helen C. Crews, Brian Davis, Melissa Mott, Vera Pruitt, McKenzie Smith, Laverne Terry-Cox, Amanda Westmoreland*

The following Renewal Audits for Marriage and Family Therapist were deferred: *Steven J. Feirstein*

## **Applications for CEU Approval for 4/26/2012**

### **Bluegrass Regional MH-MR Board, Inc. - Approved**

- 20 Behavior Therapy Interventions for Childhood Problems and Disorders – 3.5 Hours

### **CMI Education Institute - Approved**

- Psychopharmacology: What You Need to Know About Psychiatric Medication – 6.25 Hours

### **Cross Country Education - Approved**

- Anger Control Made Easy – 6.0 Hours
- Beyond Compliments: Using Solution-Focused Therapy Everyday – 6.0 Hours
- Borderline Personality Disorder – 6.0
- Personality Disorders: Advanced Treatment and Management – 6.0 Hours
- Therapeutic Interventions for Infants and Toddlers – 6.0 Hours

### **Department of Juvenile Justice - Approved**

- Completing a Comprehensive Juvenile Sexual Offender Assessment – 13.0 Hours
- Juvenile Sex Offender Treatment Provider Certification – 19.50 Hours
- Sex Offender Risk Assessment of Adults – 8.0 Hours

### **LifeSkills, Inc. - Approved**

- Kentucky Code of Ethics – 3.0 Hours

### **NorthKey Community Care - Approved**

- Environmental Strategies on Underage Drinking – 12.0 Hours
- Psychiatric Aspects of Treatment of Geriatric Patients – 2.0 Hours
- Substance Abuse Skills with Co-Occurring Populations – 3.0 Hours

### **RiverValley Behavioral Health - Approved**

- Co-Occurring Disorders – 4.0 Hours

### **Seven Counties Services, Inc. - Approved**

- Object Relations Therapy – 6.0 Hours
- PCIT – Parent-Child Interactive Therapy – Basics – 6.0 Hours
- Seven Challenges – 12.0 Hours

### **The Ridge Behavioral Health System - Approved**

- Staying Alive KY; The Drama Of It All: The Teenage Years – 6.0 Hours

## **Applications for CEU's Deferred for 4/26/2012**

### **Jenifer Lawrence – Individual - Deferred**

- Premier Education Solutions (PESl) – Mental Health & the Military – 6.0 Hours

### **Rivendell Behavioral Health**

- Differential Diagnosis – 3.0 hours
- Treating Homeless Veterans – 3.0 Hours
- Working With the Resistant Client – 3.0 Hours
- Treating Addiction in the New Millennium – 3.0 Hours
- PTSD Traumatic Brain Injuries in the Returning Veteran – 3.0 Hours
- Removing Character Defects – 3.0 Hours

The next meeting of the Marriage and Family Therapy Board is scheduled for May 24, 2012 and will be held at 911 Leawood Drive, Frankfort, Kentucky 40601. Committees will meet at 8:30 a.m. with the Board Meeting to follow at 9:30 a.m. There will be a Work Session the night before beginning at 5:00 p.m. until 9:00 p.m. Tom Robbins and Carolyn Miller-Cooper will not be at the meeting on May 24, 2012 but will attend Work Session. Marcia Egbert is to check with Jane Prouty and Richard Hamon to be sure they would be attending to ensure a quorum.

Carolyn Miller-Cooper moved that Travel and Per Diem be paid to those who attended the regular Board Meeting on April 26, 2012. Tom Robbins seconded the motion. The motion carried.

The Marriage and Family Therapy Board meeting was adjourned by Chair Sandy Miller at 11:15 a.m./ Richard Hamon seconded the motion. The motion passed and the meeting was adjourned by Chair Sandra Miller at 11:20 a.m.

Respectively Submitted:

Marcia Egbert  
Board Administrator

Tabled:

- FY 2013 MOA
- Tony Watkins: Information on newsletter distribution/RFP's and procedure to get Auto Responders on our website
- Sandy Miller: Ethical Issues on Telehealth and training presented by NASW
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